



George Wright Boutique Hotel

# Weddings





## Welcome to George Wright Boutique Hotel

Firstly, we would like to congratulate you on your engagement and thank you for considering George Wright Boutique Hotel as a venue to host your wedding. This is an incredibly exciting time for you both and we are here to help you make the most of this special journey for you, your family, and friends.

Whether you choose to hold your civil ceremony with us or host your wedding breakfast after exchanging your vows we are sure you can create your perfect day. Our wedding team are here to advise & guide you from the moment you book your wedding with us until you leave our hotel as a married couple. Contact one of the team at [enquiries@gwboutique.co.uk](mailto:enquiries@gwboutique.co.uk) to arrange a tour around of our hotel.

Step back in time - George Wright Boutique Hotel is a Grade II listed 15th century sandstone building situated in the heart of Rotherhams conservation area.

At George Wright Boutique Hotel you will have exclusive use for up to 48 - day guests 120 evening guests giving you complete private use of the hotel. Our packages start from £4300.





### Book A Venue Tour and get a Quote

We look forward to showing you round our beautiful hotel. We are happy that after careful planning, staff training and the implementing of new procedures we are now able to offer this to our excited future couples.

To ensure the safety and wellbeing of our staff and guests we have put in place some especially important protocols that we require you to follow. Please read the below requirements and should you have any concerns please contact us before booking your tour. In booking your tour you accept our terms and agree to abide by our conditions as laid out below.

#### Our New Protocols

All staff will be wearing a mask for your safety.

Only guests with an appointment will be admitted.

Appointment times will be suitably spaced out to minimise contact.

Only two people can attend the appointment. No other guests should come on the hotel grounds.

No other hotel facilities will be available which means unfortunately no refreshments can be offered. One set of toilets will be open and cleaned regularly.

#### PLEASE NOTE:

You **MUST** bring and wear a face covering during your entire visit. You will not be admitted to the hotel without wearing a face mask.

You **MUST** Check in using the NHS app or filling in a track and trace form.

Please remain socially distant throughout your visit.

Please use the hand sanitiser located by the front door before entering and whenever else appropriate.

Please contact as few surfaces as possible during your visit.

Please follow instructions from your wedding coordinator as to which areas are available to view. Not all areas of the hotel will be accessible.

**IMPORTANT** – If you or another person in your household begin to experience any symptoms you must inform us immediately so we can rearrange your appointment.





## What to do next

Book a provisional date with us which will be held for 14 days.

Contact Rotherham registry office to book your registrar: 01709 823542.

Complete a booking form and pay your initial non-refundable deposit of £500 to confirm your booking. Bookings will not be confirmed until a signed booking form, a signed terms and conditions form, and an initial deposit has been received.

Arrange a details appointment with a member of the wedding team to begin planning your special day.

Pay your second non-refundable of £500 deposit 12 months before your wedding date.

Feel free to contact a member of the wedding team at any time if you have any questions or if you would like to arrange an appointment.

6 – 8 weeks before your big day please arrange a final details appointment with a member of the wedding team to finalize numbers. An invoice will be produced based on these finalised details. Payment of this invoice needs to be made no later than 4 weeks before your wedding date.

An accommodation list must be completed at your final appointment, your guests can then phone the hotel directly to confirm and pay for their bedrooms. Guests bedrooms must be confirmed at least 3 weeks before your wedding date.

Complete a dietary requirements list/table plan and deliver to the hotel at least 2 weeks before your wedding day.

Drop off any decorations the day before your wedding.

Relax, leave everything in our hands and enjoy your big day with your family and friends.

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